Score Maintenance

This user guide will outline the methods by which an admin can maintain scores for individual golfers.

Accessing Score Maintenance

From the golfer profile, press the "Score Maintenance" tab.

Filtering the Score List

Use the filters at the top of the page to search for rounds played on certain courses, on specific days and with certain Score Types.

Score Maintenance Key

The score maintenance key is located at the top of the score table.

- A blue star indicates if the round was used to calculate the current Handicap Index
- If the score cell has a yellow background, this is visual indicator that the score was considered (Most Recent 20 at the time of the revision)
- A blue ribbon indicates if a score has been edited. When clicked, a modal will open and display all score audits for that round.

Exporting Scores

Scores can be exported using the "Export to Excel" button at the top left of the score table.

Score Table

Click the white information icons in the header row for information regarding PCC, Diff., ESR and Committee Adjustments.

Editing a Score

Once you locate the score to be modified, press the "Edit" link at the end of that score row.

A modal will open which will allow you to make score modifications. The hole type cannot be changed while editing. I.E. An 18-hole score cannot be changed to a 9-hole score. In addition, score entry method cannot be changed. I.E. A Total Score cannot be changed to a HBH Score or

vice versa. Note: Penalty scores cannot be edited and therefore the "Edit" link will not display.

- **Editing a Total Score**

- **Editing a HBH Score**

Deleting a Score

A "Delete" link can be found at the end of each score row. When pressed, a confirmation modal will open verifying that you wish to delete the score. Once deleted, record of the action will be recorded in the audit logs.

| A | 10/02/2019 | 94 | 70.8/133 | - | 19.7 | - | - | MOUNT PLEASANT CC... | 11/14/2019 16:29:08 | Edit Delete |

Migrated Combined Scores

Combined scores that were migrated into the Admin Portal from GHP will only be editable as a total score. In addition, only the date and score can be edited for rounds of this type.

The two individual 9-hole rounds that were combined were not available for migration.

| N | 05/02/2017 | 89 | 68.7/123 | - | 18.6 | - | - | Hawk Pointe Golf Clu... | 05/02/2017 05:41:05 | Edit Delete |